

MINUTES OF THE CITY COUNCIL

CITY OF AUSTIN, TEXAS

Regular Meeting

July 7, 1960
10:00 A.M.

Council Chamber, City Hall

The meeting was called to order with Mayor Miller presiding.

Roll call:

Present: Councilmen Bechtol, Palmer, Perry, White, Mayor Miller
Absent: None

Present also: W. T. Williams, Jr., City Manager; Doren R. Eskew, City Attorney; Reuben Rountree, Jr., Director of Public Works

Invocation was delivered by REV. JAMES F. STONE, Tarrytown Methodist Church.

Councilman White moved that the Minutes of the Meeting of June 30, 1960, be approved. The motion, seconded by Councilman Bechtol, carried by the following vote:

Ayes: Councilmen Bechtol, Palmer, White, Mayor Miller
Noes: None
Not in Council Room when vote was taken: Councilman Perry

Mayor Miller introduced the following ordinance:

AN ORDINANCE PERPETUALLY VACATING AND CLOSING TO PUBLIC TRAVEL THAT PORTION OF EAST 12TH STREET EXTENDING FROM THE WEST LINE OF SAN JACINTO STREET TO THE EAST LINE OF BRAZOS STREET, IN THE CITY OF AUSTIN, TRAVIS COUNTY, TEXAS; RETAINING AN EASEMENT FOR PUBLIC UTILITY PURPOSES, AND SUSPENDING THE RULE REQUIRING THE READING OF AN ORDINANCE ON THREE SEPARATE DAYS.

The ordinance was read the first time and Councilman Palmer moved that the rule be suspended and the ordinance passed to its second reading. The motion, seconded by Councilman Bechtol, carried by the following vote:

Ayes: Councilmen Bechtol, Palmer, White, Mayor Miller
Noes: None
Not in Council Room when vote was taken: Councilman Perry

The ordinance was read the second time and Councilman Palmer moved that

the rule be suspended and the ordinance passed to its third reading. The motion, seconded by Councilman Bechtol, carried by the following vote:

Ayes: Councilmen Bechtol, Palmer, White, Mayor Miller
Noes: None
Not in Council Room when vote was taken: Councilman Perry

The ordinance was read the third time and Councilman Palmer moved that the ordinance be finally passed. The motion, seconded by Councilman Bechtol, carried by the following vote:

Ayes: Councilmen Bechtol, Palmer, White, Mayor Miller
Noes: None
Not in Council Room when vote was taken: Councilman Perry

The Mayor announced that the ordinance had been finally passed.

Mayor Miller introduced the following ordinance:

AN ORDINANCE PERPETUALLY VACATING AND CLOSING TO PUBLIC TRAVEL THAT PORTION OF BRAZOS STREET EXTENDING FROM THE NORTH LINE OF EAST 11TH STREET TO THE NORTH LINE OF EAST 12TH STREET, IN THE CITY OF AUSTIN, TRAVIS COUNTY, TEXAS; AND SUSPENDING THE RULE REQUIRING THE READING OF AN ORDINANCE ON THREE SEPARATE DAYS.

The ordinance was read the first time and Councilman Palmer moved that the rule be suspended and the ordinance passed to its second reading. The motion, seconded by Councilman Bechtol, carried by the following vote:

Ayes: Councilmen Bechtol, Palmer, White, Mayor Miller
Noes: None
Not in Council Room when vote was taken: Councilman Perry

The ordinance was read the second time and Councilman Palmer moved that the rule be suspended and the ordinance passed to its third reading. The motion, seconded by Councilman Bechtol, carried by the following vote:

Ayes: Councilmen Bechtol, Palmer, White, Mayor Miller
Noes: None
Not in Council Room when vote was taken: Councilman Perry

The ordinance was read the third time and Councilman Palmer moved that the ordinance be finally passed. The motion, seconded by Councilman Bechtol, carried by the following vote:

Ayes: Councilmen Bechtol, Palmer, White, Mayor Miller
Noes: None
Not in Council Room when vote was taken: Councilman Perry

The Mayor announced that the ordinance had been finally passed.

Mayor Miller introduced the following ordinance:

AN ORDINANCE PERPETUALLY VACATING AND CLOSING TO PUBLIC TRAVEL THAT CERTAIN ALLEY TRAVERSING BLOCK 136 OF THE ORIGINAL CITY OF AUSTIN AND EXTENDING FROM THE WEST LINE OF SAN JACINTO STREET TO THE EAST LINE OF BRAZOS STREET, LOCALLY KNOWN AS EAST 11TH STREET ALLEY, IN THE CITY OF AUSTIN, TRAVIS COUNTY, TEXAS; AND SUSPENDING THE RULE REQUIRING THE READING OF AN ORDINANCE ON THREE SEPARATE DAYS.

The ordinance was read the first time and Councilman Palmer moved that the rule be suspended and the ordinance passed to its second reading. The motion, seconded by Councilman Bechtol, carried by the following vote:

Ayes: Councilmen Bechtol, Palmer, White, Mayor Miller
Noes: None
Not in Council Room when vote was taken: Councilman Perry

The ordinance was read the second time and Councilman Palmer moved that the rule be suspended and the ordinance passed to its third reading. The motion, seconded by Councilman Bechtol, carried by the following vote:

Ayes: Councilmen Bechtol, Palmer, White, Mayor Miller
Noes: None
Not in Council Room when vote was taken: Councilman Perry

The ordinance was read the third time and Councilman Palmer moved that the ordinance be finally passed. The motion, seconded by Councilman Bechtol, carried by the following vote:

Ayes: Councilmen Bechtol, Palmer, White, Mayor Miller
Noes: None
Not in Council Room when vote was taken: Councilman Perry

The Mayor announced that the ordinance had been finally passed.

Action on vacating portion of East 38 $\frac{1}{2}$ Street east of the Interregional Highway was postponed.

Mayor Miller introduced the following ordinance:

AN ORDINANCE AMENDING THAT CERTAIN ORDINANCE ENTITLED: "AN ORDINANCE ESTABLISHING VOTING PRECINCTS OF THE CITY OF AUSTIN AND FIXING THE BOUNDARIES THEREOF; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith; AND DECLARING AN EMERGENCY", WHICH ORDINANCE WAS PASSED BY THE CITY COUNCIL OF THE CITY OF AUSTIN ON JULY 23, 1953, AND RECORDED IN ORDINANCE BOOK "S" AT PAGES 432-449, INCLUSIVE, OF THE ORDINANCE RECORDS OF THE CITY OF AUSTIN, BY AMENDING SECTIONS 29 AND 32 OF SAID ORDINANCE; BY RE-ENACTING ALL OF

THE REMAINDER OF SAID ORDINANCE AS OF THIS DATE;
REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES
IN CONFLICT HERewith; AND DECLARING AN EMERGENCY.

The ordinance was read the first time and Councilman Bechtol moved that the rule be suspended and the ordinance passed to its second reading. The motion, seconded by Councilman White, carried by the following vote:

Ayes: Councilmen Bechtol, Palmer, Perry, White, Mayor Miller
Noes: None

The ordinance was read the second time and Councilman Bechtol moved that the rule be suspended and the ordinance passed to its third reading. The motion, seconded by Councilman White, carried by the following vote:

Ayes: Councilmen Bechtol, Palmer, Perry, White, Mayor Miller
Noes: None

The ordinance was read the third time and Councilman Bechtol moved that the ordinance be finally passed. The motion, seconded by Councilman White, carried by the following vote:

Ayes: Councilmen Bechtol, Palmer, Perry, White, Mayor Miller
Noes: None

The Mayor announced that the ordinance had been finally passed.

Councilman White offered the following resolution and moved its adoption:

(RESOLUTION)

WHEREAS, by virtue of an order of sale issued out of the 53rd District Court of Travis County, Texas, in Cause No. 110,160, styled City of Austin v. Henry Larremore, the hereinafter described property was sold for taxes by the Sheriff of Travis County, Texas, by deed dated August 13, 1958, being of record in Volume 1974 page 103, Deed Records of Travis County, Texas; and,

WHEREAS, Lawrence Brown, Jr., and wife, Gladys Marie Brown, are desirous of purchasing the hereinafter described property; Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AUSTIN:

That William T. Ward, be appointed as Commissioner, and he is hereby authorized to execute a quitclaim deed on behalf of the City of Austin and as Statutory Trustee for the State of Texas and County of Travis and Austin Independent School District conveying all of their right, title and interest in and to the following described property to Lawrence Brown, Jr., and wife, Gladys Marie Brown, said property being more particularly described as follows, to-wit:

Lots 7 and 8, F. Wilhelm's Subdivision of Outlot 35, Division "B" of the Government Outlots adjoining the Original City of Austin, according to the map or plat of said subdivision recorded in Volume 1, page 42 of the Plat Records of Travis County, Texas.

The motion, seconded by Councilman Bechtol, carried by the following vote:
Ayes: Councilmen Bechtol, Palmer, Perry, White, Mayor Miller
Noes: None

The Council had before it an annexation ordinance (ALLANDALE WEST, SECTION 5) to be introduced, ordered published and passed through its first reading. Discussion was held on the subdivider's participation in construction of the bridge. The Director of Public Works stated that the subdivider some time ago had said he would participate, but now he does not want to. The Mayor stated he would like to hear the subdivider's reasons why he changed his mind on helping out on the bridge. After more discussion, Councilman Palmer introduced the following ordinance and moved it be published in accordance with Article 1, Section 6 of the Charter of the City of Austin;

AN ORDINANCE PROVIDING FOR THE EXTENSION OF CERTAIN BOUNDARY LIMITS OF THE CITY OF AUSTIN AND THE ANNEXATION OF CERTAIN ADDITIONAL TERRITORY CONSISTING OF 32.55 ACRES OF LAND, SAME BEING OUT OF AND A PART OF THE JAMES P. DAVIS SURVEY NO. 14 IN TRAVIS COUNTY, TEXAS, WHICH SAID ADDITIONAL TERRITORY LIES ADJACENT TO AND ADJOINS THE PRESENT BOUNDARY LIMITS OF THE CITY OF AUSTIN, IN PARTICULARS STATED IN THE ORDINANCE.

The motion, seconded by Councilman White, carried by the following vote:
Ayes: Councilmen Palmer, Perry, White, Mayor Miller
Noes: None
Not in Council Room when vote was taken: Councilman Bechtol

The ordinance was read the first time and Councilman Palmer moved that the ordinance be passed to its second reading. The motion, seconded by Councilman White, carried by the following vote:

Ayes: Councilmen Palmer, Perry, White, Mayor Miller
Noes: None
Not in Council Room when vote was taken: Councilman Bechtol

Councilman White offered the following resolution and moved its adoption:
(RESOLUTION)

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AUSTIN:

THAT the City Council of the City of Austin hereby approves the property situated on the north side of East 2nd Street as a private gasoline plant consisting of a 1,000 gallon tank and electric pump for the sole purpose of servicing their own motor equipment, and from which no gasoline is to be sold, which property is owned by Lily Fresh Ice Cream Co., and is of the Margaret Wolf unplatted tract, Outlot 22, Division 0, of the City of Austin, Travis County, Texas, and hereby authorizes the said Lily Fresh Ice Cream Co. to operate a private gasoline plant consisting of a 1,000 gallon tank and electric pump for the sole purpose of servicing their own motor equipment, and from which no gasoline is to be sold, subject to the same being operated in compliance with all the ordinances relating thereto, and further subject to the foregoing

attached recommendations; and the Building Inspector is hereby authorized to issue an occupancy permit for the operation of this private gasoline plant after full compliance with all the provisions of this resolution, and said permission shall be held to be granted, and accepted subject to all necessary, reasonable and proper, present and future regulations and ordinances of the City of Austin, Texas, in the enforcement of the proper police, traffic and fire regulations; and the right of revocation is retained if, after hearing, it is found by the City Council that the said Lily Fresh Ice Cream Co. has failed and refused, and will continue to fail and refuse to perform any such conditions, regulations and ordinances.

(Recommendations attached)

"Austin, Texas
July 7, 1960

"Mr. W. T. Williams, Jr.
City Manager
Austin, Texas

"Dear Sir:

"I, the undersigned, have considered the application of Lily Fresh Ice Cream Co., by their agent, Robert A. Pfoffman, for permission to operate a private gasoline plant consisting of a 1,000 gallon underground tank and electric pump for the sole purpose of servicing their own motor equipment and from which no gasoline is to be sold, upon property located on the north side of East 2nd Street, which property is designated as the Margaret Wolf unplatted tract, Outlot 22, Division 0, in the City of Austin, Travis County, Texas, and locally known as 1710 East 2nd Street.

"This property is located in a "C" Commercial District and I recommend that this permit be granted subject to the following conditions:

"(1) That the gasoline tanks and pumps shall be of an approved type and shall bear the label of the Underwriters Laboratories, Inc., and that all tanks and pumps shall be installed in compliance with the Ordinance governing the storage and handling of gasoline.

"(2) That all tanks and pumps shall be located not nearer than 10 feet to the property line and so located that cars stopped for the purpose of unloading or receiving gasoline or other supplies shall not in any way obstruct the free passage of traffic on either the sidewalk, street, or alley.

"(3) That "No Smoking" signs shall at all times be prominently displayed and no person shall be permitted to smoke on the premises where gasoline is handled or stored.

"(4) That all fees shall be paid and a permit secured from the Building Inspector's Office before any installation work is started, and that no equipment shall be placed in operation until after final inspection and approval of same.

"Respectfully submitted,
(Sgd) Dick T. Jordan
Building Official"

The motion, seconded by Councilman Palmer, carried by the following vote:
Ayes: Councilmen Bechtol, Palmer, Perry, White, Mayor Miller
Noes: None

The Council received notice of invitation from the Economic Development Committee of the Chamber of Commerce, to a special meeting Tuesday July 12th at 6:00 P.M.

The City Manager read a letter from THE MARIE ANTOINETTE, INC., asking approval to place concrete planters along the curb in front of the new store at 10th and Congress--four planters on Congress and two on 10th Street. Attached to the letter was a sketch of the planters. The Council referred the letter to the City Manager to get a study and more complete information from the Director of Public Works.

Councilman White moved that MR. JOHN ALLEN be appointed to serve as Corporation Judge while Judge Daugherty is on vacation from July 18th to July 29th. The motion, seconded by Councilman Bechtol, carried by the following vote:

Ayes: Councilmen Bechtol, Palmer, Perry, White, Mayor Miller
Noes: None

The City Manager displayed a sketch of the location of the North East Swimming Pool. Councilman Palmer was concerned about the traffic pattern of the whole park, and suggested that this be cleared through the Traffic Engineer. He stated he would like to explore the possibility of an access from Berkman Drive to keep all the park traffic from coming in from 51st Street. Subject to this check with the Traffic Engineer, Councilman Bechtol moved that the City Manager be authorized to instruct the engineers to proceed with the working drawings. The motion, seconded by Councilman White, carried by the following vote:

Ayes: Councilmen Bechtol, Palmer, Perry, White
Noes: None
Not in Council Room when vote was taken: Mayor Miller

The City Manager displayed a sketch of four plans for locating the track of the miniature train in Zilker Park, and pointed out disadvantages in Plans 1, 2, and 3. Discussion of parking area was held. Councilman Bechtol stated he was against any grade crossing on the access roads and against a tressel. The Council decided to go look at the routes on the ground.

The Assistant City Manager submitted proposed wording for a plaque for the Power Plant to be named after MR. WALTER E. SEAHOLM, and it was suggested that instead of Seaholm Station, that it be called SEAHOLM PLANT. Members of the Council agreed.

The Assistant City Manager stated that County Judge Johnson and the County Commissioners had talked to Mr. Ed B. Luestein, Highway Engineer, and they were jointly asking the city if representatives from the City Council, the City Manager and Director of Public Works could accompany the County Commissioners to a hearing on July 26th before the State Highway Commission, regarding a continuation of a loop from the Elgin Highway to tie in to the Montopolis Bridge. It is understood that the City would not make any presentation.

MINUTES PERTAINING TO PASSAGE AND ADOPTION OF
ORDINANCE CALLING ELECTION FOR SUBMISSION
OF PROPOSITIONS REGARDING ISSUANCE OF
BONDS OF CITY OF AUSTIN, TEXAS

THE STATE OF TEXAS |
CITY OF AUSTIN |
COUNTY OF TRAVIS |

ON THIS, the 7th day of July, 1960, the City Council of the City of Austin, Texas, convened in regular session at the regular meeting place thereof in the City Hall with the following members present, to-wit:

TOM MILLER	MAYOR
HUBERT BECHTOL	COUNCILMAN
EDGAR PERRY III	COUNCILMAN
LESTER PALMER	COUNCILMAN
BEN WHITE	COUNCILMAN

and with the following absent: None, constituting a quorum; at which time the following among other business was transacted, to-wit:

The Mayor submitted and introduced an ordinance calling an election for the authorization of bonds of the City of Austin for the City Council's consideration, the caption of said ordinance being as follows:

"AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF AUSTIN, TEXAS, CALLING AN ELECTION FOR THE AUTHORIZATION OF BONDS OF THE CITY OF AUSTIN IN THE FOLLOWING AMOUNTS AND FOR THE FOLLOWING PURPOSES: (1) \$28,000,000 REVENUE BONDS FOR THE PURPOSE OF EXTENDING AND IMPROVING THE CITY'S ELECTRIC LIGHT AND POWER SYSTEM; (2) \$12,550,000 REVENUE BONDS FOR THE PURPOSE OF EXTENDING AND IMPROVING THE CITY'S WATERWORKS SYSTEM; (3) \$9,450,000 REVENUE BONDS FOR THE PURPOSE OF EXTENDING AND IMPROVING THE CITY'S SEWER SYSTEM; (4) \$500,000 GENERAL OBLIGATION BONDS FOR PERMANENT PUBLIC IMPROVEMENTS TO-WIT: CONSTRUCTING AND IMPROVING MUNICIPAL AIRPORT FACILITIES AND ACQUIRING LANDS AND EQUIPMENT THEREFOR; (5) \$150,000 GENERAL OBLIGATION BONDS FOR PERMANENT PUBLIC IMPROVEMENTS, TO-WIT: CONSTRUCTING, EQUIPPING AND IMPROVING FIRE STATIONS IN AND FOR THE CITY OF AUSTIN AND ACQUIRING NECESSARY LANDS THEREFOR; (6) \$350,000 GENERAL OBLIGATION BONDS FOR PERMANENT PUBLIC IMPROVEMENTS, TO-WIT: ENLARGING AND EQUIPPING THE PUBLIC FREE LIBRARY SYSTEM OF THE CITY AND ACQUIRING NECESSARY LANDS FOR EXPANSION THEREOF; (7) \$450,000 GENERAL OBLIGATION BONDS FOR PERMANENT PUBLIC IMPROVEMENTS, TO-WIT: CONSTRUCTING AND IMPROVING PUBLIC PARKS AND PUBLIC PLAYGROUNDS OF THE CITY OF AUSTIN, AND FOR

CONSTRUCTING, IMPROVING AND REPAIRING BUILDINGS AND OTHER RECREATION FACILITIES OF SAID PARKS AND PLAY-GROUNDS, AND FOR ACQUIRING NECESSARY LANDS AND EQUIPMENT THEREFOR; AND (8) \$8,550,000 GENERAL OBLIGATION BONDS FOR PERMANENT PUBLIC IMPROVEMENTS, TO-WIT: CONSTRUCTING AND IMPROVING STREETS INCLUDING BRIDGES AND DRAINAGE INCIDENTAL THERETO IN AND FOR SAID CITY OF AUSTIN AND FOR ACQUIRING NECESSARY LANDS THEREFOR; ENACTING PROVISIONS INCIDENT AND RELATING TO THE SUBJECT AND PURPOSE OF THIS ORDINANCE; REPEALING AND REVOKING ALL ORDINANCES IN CONFLICT HEREWITH; AND DECLARING AN EMERGENCY."

The ordinance was read and Councilman White moved that the rule be suspended which requires that no ordinance shall become effective until the expiration of ten days following the date of its final passage, and that such ordinance be finally passed and adopted at this meeting, and that for the reasons recited therein, said ordinance be passed as an emergency measure for the immediate preservation of the public peace, health and safety of the citizens of Austin as permitted by the City Charter. The motion was seconded by Councilman Perry and carried by the following vote:

AYES: Mayor Miller and Councilmen Bechtol,
Perry, Palmer and White

NOES: None.

The ordinance was read the second time and Councilman White moved that the rules be further suspended and that the ordinance be passed as an emergency measure to its third reading. The motion was seconded by Councilman Perry and carried by the following vote:

AYES: Mayor Miller and Councilmen Bechtol,
Perry, Palmer, and White

NOES: None.

The ordinance was read the third time and Councilman White moved that the ordinance be finally passed as an emergency measure. The motion was seconded by Councilman Perry and carried by the following vote:

AYES: Mayor Miller and Councilmen Bechtol,
Perry, Palmer and White

NOES: None

The Mayor then announced that the ordinance had been finally passed and adopted.

MINUTES APPROVED, this the 7th day of July, 1960.

(Sgd) Tom Miller
Mayor, City of Austin, Texas

ATTEST:
(Sgd) Elsie Woosley
City Clerk, City of Austin, Texas
(City's Seal)

The Council recessed at 12:00 noon until 2:00 P.M.

RECESSED MEETING

2:00 P.M.

At 2:00 P.M. the Council resumed its meeting, to discuss the Steinle report with the Hospital Board and Administrator.

Present: MR. JOHN SIMPSON, REV. JOHN BARCLAY, MR. GUY DARSEY, Members of the Hospital Advisory Board; DR. FRED C. LOWRY, Chief of Staff; MR. ARTHUR CRANDALL, Administrator; MR. JOE HUFFMAN, JR., Finance Director.

The Council had before it "BRACKENRIDGE HOSPITAL COST CONTROLS AND ADMINISTRATIVE MANAGEMENT", the report made by John G. Steinle and Associates.

The City Manager stated there were some 125 recommendations listed in the report, some of which involved very small administrative changes; some involving matters of considerable consequence, and matters of determining policy. He pointed out three major items, which needed to be resolved early as follows:

1. The matter of making a community survey to determine the future role of Brackenridge Hospital in this area, the medical requirements of the community--not only the statistics, but the types of cases, and the types of facilities that would be needed to care for those cases; and information from other hospitals and agencies as to their plans to provide for some of the facilities. He stated that this study should be made.
2. The installation of cost accounting procedures. He said the manual for the installation of such a system had been set up by Mr. Steinle, under the general principle that there would be a number of cost reporting stations, and the reporting would be done by people employed to operate this. The assembling and compilation would be done by specialists in the field. He said this needed determining.
3. The organization of Brackenridge Hospital. He stated the Steinle report contained a chart setting out the organization of the hospital and including a super structure above the administration, and recommendation concerning an autonomous Board of Trustees, which recommendation does not need to be resolved at this time.

He stated that Council action would be needed on installing the cost accounting system, and that would be dependent upon the adoption or revision of the organization chart, and determination of what organization is wanted if this recommended chart were not acceptable.

The City Manager listed other major items that would have to be taken into consideration later:

1. The matter of employing an agency to collect accounts at the hospital.
2. Welfare Eligibility. He stated further study needed to be done on this item before making a recommendation on the one made in the report.

3. The matter of reforming the housekeeping services at the Hospital. He explained what would be necessary to comply with that recommendation, in that all the people would have to be dropped, and an entirely different group employed, as those already trained would be hard to train in different methods. The City Manager stated he believed a group could be selected from this housekeeping group and given training and have them do the same job. Mr. Crandall pointed out there was a need of supervision to control and to retrain.

The first three items--community survey, adoption of cost accounting system, and implementation of the organization chart could be done simultaneously.

It was reported that 31 of the 125 recommendations had already been put into effect.

Councilman White inquired if this report complied with the National Association of Hospitals. The City Manager stated it did generally.

The Council discussed the setting up of a cost accounting system, the employment of an Assistant Administrator of Business Affairs, or the setting up of the cost accounting system with the equipment and personnel of the Finance Department. The City Manager recommended discussion of the proposed Organization Chart, Exhibit III-4-- ASSISTANT ADMINISTRATOR OF BUSINESS AFFAIRS, which included a Finance Officer, Admitting, and business aspects, and also the GENERAL SERVICES section.

The Council discussed with the Director of Finance the costs of setting up a cost accounting system, and the cost of getting the information and records. The Finance Director stated the report did not conform to the National Hospital Association Classification of Accounts; and if the Steinle means of accounting is carried out, it would take a man that was thoroughly familiar with the Steinle accounting to put it in.

Regarding the costs of the Assistant administrators, REV. BARKLEY, speaking generally for the Board, stated that these two administrators could be paid with the money now available, and the increase would be in the Director of Medical Director and that he should head the whole group since the hospital was not a financial institution, but a health institution. MR. JOHN SIMPSON favored the Assistant Administrators to relieve the Administrator, and to concentrate on Business Affairs and on General Services, and he recommended that the Council go ahead with those two items. Councilman White asked if at the end of the year if the finances would be in better shape than they are now.

The Council discussed qualifications of the Assistant Administrator of Business Affairs as to whether he should be a cost accountant or an administrator. Councilman Bechtol suggested in place of employing an Assistant Administrator, that a cost accountant be employed, and then employ an Assistant Administrator for the General Services Sections. Councilman White asked that they not be in too big a hurry to decide on that today. Exhibits X-4, and X-6 were gone over.

Councilman Bechtol suggested adopting the Cost Accounting System and the Organization Chart (Exhibit III-4), with the provision that the City Manager and Councilman Palmer, because he is familiar with the cost accounting procedures

and is a representative of the Council, work out this cost accounting procedure.

Councilman Palmer suggested employing a firm to set up the cost accounting system; and carrying it out would be routine, with the necessary supervision. Councilman White did not agree to employing a firm for \$8,000 or \$10,000, and suggested getting an accountant. Councilman Perry stated any large organization would have a firm do the installation.

Councilman Bechtol moved that the organization chart as shown in the Steidle Report as Exhibit III-4, eliminating the block shown in the Exhibit as "Board of Trustees" and moving the block "Operation & Recovery Section" from the Director of Nursing Services to the Medical Director, be installed as soon as possible; and that there also be installed a complete cost accounting system through the aid of an outside accounting firm, costs to be ascertained and included in the coming year's budget. Councilman White stated that this cost accounting system was the most important thing, but he was not in favor of paying \$10,000 or \$15,000 to get someone to install it. He said \$15,000 had been paid out for this report. He asked that the City Manager contact some accountants and find out how much it will cost to set this up--that he would be willing to vote for that. Later Councilman Bechtol withdrew his motion.

After more discussion, Councilman Perry moved that a cost accounting system at Brackenridge Hospital be set up as soon as possible, and that the City Manager be authorized to investigate costs and sources of help in setting the system up, and report back to the Council as soon as possible. The motion, seconded by Councilman White, carried by the following vote:

Ayes: Councilmen Bechtol, Palmer, Perry, White, Mayor Miller
Noes: None

Councilman Palmer moved that the Organization Chart be adopted as a guide and let the City Manager work toward that. The motion, seconded by Councilman Perry, carried by the following vote:

Ayes: Councilmen Bechtol*, Palmer, Perry, White**, Mayor Miller
Noes: None

*Councilman Bechtol made the following statement regarding his vote:

"Our Organization Chart should be fixed rather than used as a guide; but to go along with the majority which says this is as far as they want to go, I will vote 'aye'."

**Councilman White made the following statement regarding his vote:

"I do not know whether I will vote for this in the final wind-up or not. I want that distinctly understood."

MAYOR MILLER stated that since the report had come to the Council and the Board at Brackenridge Hospital, the head of the Hospital and the Assistant City Manager have already inaugurated one-fourth of the changes that were clerical and administrative, that the Council make a further study and try in every way to carry it out as well as possible. He said the only thing was, that in no way did they want to tear down the services of the Hospital.

MAYOR MILLER summarized his requests in that a list of all people who owe money to the Hospital be submitted, and the list to include the length of time the accounts have been delinquent, the amount of each account, the name of the doctor, and the status of the patient--paid patient or otherwise, and asked that this list be submitted by August 1st. He asked also that information be submitted on the costs of foods, and of medicines, and that information be submitted on number of surplus employees. It was his suggestion that any surplus employees be given two weeks' notice. Other information to be obtained was the number of employees at the other hospitals, the volume of business done and the amount it took to do it. He asked that all meal tickets be signed.

Councilman White asked for a list of recommendations already put into effect. The Assistant City Manager listed them as follows:

Cost Accounting

- Item 1 - Use quarterly financial and statistical data.
- Item 10- Eliminate some free meals.
- Item 13- Keep hours by cost centers for student nurses.
- Item 14- Compare revenue and expenses quarterly.
- Item 16- Separate oxygen and ECG expenses from Central Supply.
- Item 19- Separate revenue according to cost centers.
- Item 21- Increase outpatient rate.

Organization of Brackenridge Hospital

- Item 3 - Define objectives of meetings.

Administration and Operation of Business Activities

- Item 11- Locate stamps with cashiers.
- Item 12- Develop a capital additions budget.
- Item 18- Prohibit delivery men in kitchen.
- Item 20- Lock dietary store room.
- Item 23- Have accountant take physical inventory (dietary storeroom).
- Item 26- Tighten controls on overtime.
- Item 27- Develop turnover rates for each cost center.
- Item 29- Use time cards for all personnel other than salaried employees.
- Item 33- Discontinue summary payroll bimonthly report.
- Item 37- Use pre-printed stores request for repetitive items (Medical supplies).

Administration and Operation of Diagnostic and Treatment Services

- Item 3 - Prohibit admittance to pharmacy.
- Item 13- Keep record of late radiology charges.
- Item 14- Develop a new radiographic request form.
- Item 15- Keep statistics by type of examination.
- Item 19- Keep record of late pathology charges
- Item 20- Develop pre-printed laboratory requests.
- Item 21- Keep statistics by type of test.
- Item 22- Have physician only sign requests (physical therapy).

Administration and Operation of Medical and Nursing Activities

- Item 4 - Limit access to medical record room.
- Item 8 - Require pre-employment and annual employment physicals for delivery room personnel.
- Item 11- Develop new form for outpatient operating room record.
- Item 6 - Promote acting director to Director of Nursing Service.

Adjunct Services

Item 1 - Stagger clinic appointments.

The City Manager made a report on the community survey idea, in that it was a community survey rather than a city government project, and would involve a study of not only the health needs of the community, but at least to some degree the work to be done by other hospitals. He stated if it were undertaken as to the operation of Brackenridge Hospital, cooperation from the other hospitals would be obtained; but that better cooperation would be forthcoming if it were made a community project. He stated a portion of the costs or maybe all of the costs could be obtained by a grant, as there were funds available through the National Health Services. He asked if the funds were not granted, should the City pay all of the costs or try to obtain part from other agencies. He stated that when the Council met on this matter again, this was another matter to consider. Councilman Bechtol suggested that the matter be brought up again in two weeks (July 21st).

MR. DUDE McCANDLESS asked the Council to run a water line to his property to service 22 houses, stating at the time he gave the easement he was promised that this would be worked out. He stated he would be willing to pay for the water and sewer taps. The City Manager and City Attorney explained that this was not a subdivision, and that since 1953, lines had not be extended on the basis of 100' per house in areas not subdivided. This matter was discussed at length, but no action was taken at this meeting.

The Council received notice from the City Manager that the following zoning applications had been referred to the Planning Commission and set for public hearing before the Council on August 11th:

SECURED INVESTMENTS, INC. Frank C. Barron, Pres.	3110-3200 Manor Road 3700-02 & 3701-03 Manorwood Road	From "O" Office To "GR" General Retail
WILLIAM P. HOFFMAN By C.W. Forrest	931 East 41st Street	From "A" Residence To "GR" General Retail
MRS. L. W. EATON & MAURINE CURRIN	1100-1102 West 22nd St. 2200-2204 Leon Street	From "A" Residence To "B" Residence
D. C. BRADFORD By Bob Long	5207-09 Cameron Road	From "GR" General Retail To "C" Commercial
MARY ALICE COMESKEY By C. E. Bryan	3303-05 West Avenue 709-715 West 34th St.	From "A" Residence To "O" Office
MRS. J.B. HILL & MRS. SARAH LOU WHITE By Virgil C. Lott	2102-2200 East 17th	From "A" Residence To "B" Residence
EDWIN DEZENDORF By Ras Redwine and Alfred Lehtonen	2804-34 East 19th St. 1900-2012 Alexander Avenue	From "A" Residence To "D" Industrial

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CLYDE R. BROWNLEE	3105-07 Windsor Road	From "A" Residence To "O" Office
C. S. STRAWN	2207 (2203) Exposition Boulevard	From "A" Residence To "O" Office
LLOYD A. DOGGETT, DDS	2209 Exposition Blvd. 3109-3113 Windsor Road	From "A" Residence To "O" Office
RAY ROBERTSON	922-32 East 55th Street 5501-03 Bennett Avenue	From "A" Residence To "C" Commercial
ODAS JUNG, Owner & D. W. OFFUTT, Lessee	1110-12 Hargrave Street	From "GR" General Re- tail To "C" Commercial
W-J-W INVESTMENT CO. MRS. MARY HELEN CULP By Gene Horton, Agent	5312-14 Airport Blvd. 715-21 Bruning Avenue 723-25 East 53rd Street	From "C" Commercial To "C-1" Commercial

The Mayor stated that MR. WILLIAM LAWLOR had served in Austin with the Utilities as the head of that particular activity for about thirty years; and while he was never connected with the City, the city had close affiliation with the Gas business and their services, and Mr. Lawlor had worked closely with the City. The Mayor asked that a page in the Minutes be dedicated to Mr. Lawlor's memory with the proper words inscribed, and that his wife and family be sent the original copy.

There being no further business, the Council adjourned at 7:00 P.M., subject to the call of the Mayor.

APPROVED _____

Mayor

ATTEST:



City Clerk

IN MEMORIUM

WILLIAM LAWLOR